

**Offsite educational visit or adventurous activity**

Visit/activity title			
School/Group	Age of birth	Date(s)	

**Personal details**

Full name of participant	Gender	Age	Date of birth
Home address			

**Emergency contacts** (Please provide at least 2 contacts)

Name	Relationship	Telephone numbers

**Doctor's details**

Name (if known)	Practice and village/town	Telephone number

**Medical and welfare information**

Please let us know if any of the following are relevant for the participant – **please provide full details below**

Relationship	Recent serious illness	Yes/No	Asthma	Yes/No
	Recent serious injury or broken limb	Yes/No	Allergies or historical reaction to medication	Yes/No
	Epilepsy, seizures, convulsions or absencing	Yes/No	Taking any medication	Yes/No
	Heart condition	Yes/No	Full tetanus vaccination	Yes/No
	Diabetes	Yes/No	Any other medical, behavioural or diet issues	Yes/No
	Swimmer	Yes/No	Water confident?	Yes/No

**Please provide any medical, behavioural, dietary or other relevant information which will enable us to support and care for the participant during this visit or activity, or attach further documentation.**

**Please ensure that the participant has sufficient prescribed medication for the duration of the visit**

**Itinerary/programme**

<ul style="list-style-type: none"> <li>▪ I consent to the participant taking part in this offsite, educational visit or adventurous activity.</li> <li>▪ I have received full information about the itinerary and programme; I understand its nature and agree to the participant engaging in all the activities described which may include activities in or near water.</li> <li>▪ I understand that the programme may be changed by the Visit/Activity Leader in conjunction with</li> </ul>	Yes/No
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any external provider due to weather or for other reasons.	
<ul style="list-style-type: none"> <li>The information I have provided on this form is accurate at the time of signing. I agree that this information can be added to electronic management systems where required and I agree to inform the Visit/Activity Leader as soon as possible of any changes before the start of the visit.</li> </ul>	

<b>Behaviour and conduct</b>	
<ul style="list-style-type: none"> <li>I understand that the participant must adhere to any code of conduct and behaviour set out by the Visit/Activity Leader; school, service or external provider.</li> </ul>	Yes/No

<b>Medical information</b>	
<ul style="list-style-type: none"> <li>I understand that if the participant has an existing medical condition then their doctor should be fully informed of the nature of the visit or activity in order to give medical advice on participation.</li> </ul>	Yes/No

<b>Medication</b>	
<ul style="list-style-type: none"> <li>I understand that the Visit Leader may give the participant prescribed or non-prescribed medication for which I have already given written consent and that I will be informed.</li> </ul>	Yes/No

<b>Medical treatment</b> (delete those you do not consent to)	
<ul style="list-style-type: none"> <li>I consent to the participant receiving any dental, medical or surgical treatment including anaesthetic or blood transfusion as considered necessary by medical authorities.</li> </ul>	Yes/No

<b>Please list any treatment you do not consent to so that medical authorities can be informed</b>	

<b>Photographs and video recordings</b>	
<ul style="list-style-type: none"> <li>I consent to photographs and video recordings of the participant to be used by schools and services for teaching and coaching purposes and for use in marketing and publicity in line with relevant policies.</li> </ul>	Yes/No

<b>Further information</b>	
<ul style="list-style-type: none"> <li>I understand that I can request further information about administering medication, behaviour, charging and remissions, safeguarding and other relevant policies from the school or service.</li> </ul>	Yes/No

<b>Consent</b>			
Name of person giving consent		Relationship to participant (or state 'self')	
		Age of birth	
Signature		Date	

To be signed by a parent/guardian/carer unless the participant is aged 16 years or older **and** is living independently, in which case they should sign it.

**Please return this form to the person in the school or service who is organising this visit or activity.**