

# FUNDING EDUCATIONAL VISITS AND OUT OF SCHOOL ACTIVITIES

May 2022



# SCHOOL FUNDING

A school budget two streams - based on number of children measured in school census.

- ◉ Revenue
- ◉ Capital

This is public money and as such is subject to rigorous auditing processes.

- ◉ Per pupil  
(£3926) school  
(£4321) NYCC  
(£4294) National

source: Department for Education Performance Tables

# WHAT DOES THE LAW SAY?

- Sections 449-462 of the Education Act 1996 set out the law on charging for school activities in schools maintained by local authorities in England.
- School Governors have to implement the law through their school charging policy.

# THE SMALL PRINT

## ◉ Voluntary Contributions

Nothing in legislation prevents a school governing body or local authority from asking for **voluntary contributions** for the benefit of the school or any school activities. However, if the activity cannot be funded without voluntary contributions, the governing body or head teacher should make this clear to parents at the outset. The governing body or head teacher must also make it clear to parents that there is no obligation to make any contribution.

## MORE SMALL PRINT

- It is important to note that no child should be excluded from an activity simply because his or her parents are unwilling or unable to pay. **If insufficient voluntary contributions are raised to fund a visit, then it must be cancelled.** Schools must make sure that they make this clear to parents. If a parent is unwilling or unable to pay, their child must still be given an equal chance to go on the visit. Schools should make it clear to parents at the outset what their policy for allocating places on school visits will be.

# POSSIBLE SOURCES OF FUNDING FOR SCHOOL TRIPS

- ◉ Voluntary contributions
- ◉ Fundraising i.e. Friends
- ◉ Set up a school fund
- ◉ Take money direct from the revenue budget which pays for staff and resources like books
- ◉ Pupil premium (for FSM)

# THACKRAY MEDICAL MUSEUM

Costing per head	No of children:53
Entrance	£53.00
Transport	£6.98
Insurance	£0.25
Additional adult	-
Total	£12.23
School subsidy	£0.23 x 53
Voluntary contribution	£12.00

Cost to school budget:£12.00

We have had nil return from 7 parents so a potential cost to school budget of  $12 \times 7 = 84 + 12 = £96$

# HARROGATE PANTOMIME

Costing per head	Number of children 166
entrance	£1656
transport	£1100
insurance	£41.50
Additional adult	-
total	£2797
'Friends' subsidy	£2797
Voluntary contribution	Nil (£16.85)

- We are routinely show these costings on all proposed trips.

# CLUBS AFTER SCHOOL

- ⦿ (the law says)

*Charges may be made for some activities that are known as “optional extras”.*

- ⦿ • *education provided outside of school time that is not:*
  - ⦿ a) *part of the National Curriculum*

# GOVERNORS CHARGING POLICY

## ◉ Extract:

2. Activities delivered outside the school curriculum will be self-financing, in that the additional costs of offering the activity will not be borne by the school's delegated budget.

4. Sufficient resources to cover the additional costs of setting up and delivering activities will be raised by whichever is the most appropriate of:

- ◉ • A fixed charge of up to £5 per session levied on all participants;
- ◉ • Voluntary contributions from parents to cover the costs of delivery;
- ◉ • External funding raised for the specific purpose of enabling such activities