



Dear Reception Parents/Carers

13th June 2022

We are delighted that we have been able to arrange for our Reception children to visit Tropical World in Leeds on **Thursday 7th July**. This will support our work on 'The Great Outdoors' theme as we are currently looking at life cycles and will be learning about habitats. We will be visiting the variety of animals that live in tropical climates as well as observing the life process of butterflies.

The children will travel by coach fitted with seatbelts. We will depart Sutton CP at 10.00am and return for 3.30pm. To enable the trip to go ahead, we will need to ask parents/carers for a voluntary contribution of **£12.00 per child** to cover most of the transport, entry and insurance costs; the remaining cost will be subsidised by school. No child will be excluded from the visit on the grounds of non-payment however, if insufficient contributions are received, then the trip may have to be cancelled. All educational visits are meticulously planned with a full risk assessment and have appropriate staffing levels in line with North Yorkshire guidance.

As your child is eligible for universal free school meals, we can provide a healthy packed lunch on the day unless you prefer to send one in from home. **You will receive a questionnaire by email tomorrow to enable you to select packed lunch choices. If you would like school to provide lunch, please return the questionnaire by 29th June at the latest and send your child to school with a small backpack to put it in on the day.**

They will need to wear a school sweatshirt/cardigan, comfortable bottoms (eg. joggers/leggings), sensible shoes, a coat and have had sun cream applied and a sun hat if sunshine is forecast. They will also need their water bottle.

We are very excited about our trip and are sure the children will have a fantastic day! Would you please complete and return the reply slip below to give permission for your child to take part and make payment via ParentPay by **Friday 24th June at the latest**.

Yours sincerely

Mrs Dawson Mrs Bailey

Costings	Number of children: 30	Cost per head
Transport	£350.00	£11.67
Insurance	£ 11.40	£0.38
Entry to Tropical World	£114.00	£3.80
Total	£475.40	£15.85
School subsidy direct from budget	£115.50	£3.85
Minimum voluntary contribution		£12.00

Reception Trip to Tropical World – Thursday 7th July

I *do / *do not give permission for my child (print name) to take part in this visit.

I will make a ParentPay payment of £12.00 by Friday 24th June *Yes / *No

*I will bring a packed lunch from home.

*I would like school to provide a packed lunch

**Please delete as appropriate*

Signed _____

Date _____